

# Guidelines for Non-Japanese Applicants 2021-2022

## HOSEI UNIVERSITY Graduate School of Computer and Information Sciences

### 1. Courses

Master's Course  
Doctoral Course

### 2. Number of Students to be accepted

Limited to small number (both for 1st and 2nd admissions)

### 3. Admission Schedule

	1st Admission September 2021 enrollment	2nd Admission April 2022 enrollment
Courses	Master's and Doctoral Courses	
Eligibility Screening (Only for those meet Section 5 (6) )	March 15, 2021 (Mon) – March 19, 2021 (Fri)	August 30, 2021 (Mon) – September 3, 2021 (Fri)
Application Period	April 12, 2021 (Mon) – April 19, 2021 (Mon)	October 18, 2021 (Mon) – October 25, 2021 (Mon)
Application Procedure; Either 1 or 2	1. Bring all documents to Graduate Schools Section at Koganei Campus Hours: Monday-Friday 9:30~11:30, 12:30~17:00 Saturday 9:30~12:00 2. Mail Mail all documents by “Registered and Express Mail” or equivalent. Indicate in red on the envelope, “Application documents for graduate school enclosed.” Posted in Japan: valid if postmarked by due date Posted outside Japan: valid if delivered by due date <b>Hosei University, Graduate Schools Section</b> <b>3-7-2 Kajino-cho, Koganei, Tokyo 184-8584, Japan</b>	
Announcement of Result	May 24, 2021 (Mon) 10:00 am	November 29, 2021 (Mon) 10:00am
Enrollment fee etc. Transfer Period / Admission Procedure Period	May 24, 2021 (Mon) – June 4, 2021 (Fri)	November 29, 2021 (Mon) – December 10, 2021 (Fri)

- Prior to submitting the application, the applicant must get an approval from the expected supervisor.
- Refer to section “11. Additional References - inquiry” for any inquiries upon application.

### 4. Selection Procedures

Rigorous screening and review of submitted application documents

### 5. Eligibility

[Master's Course]

Those who have non-Japanese nationality and meet any of the following criteria:

- (1) Those who have been conferred Bachelor's degrees in a foreign country.
- (2) 1st admission (September enrollment): Those who are expected to be conferred Bachelor's degrees by the end of August, 2021 in foreign countries.
- (3) 2nd admission (April enrollment): Those who are expected to be conferred Bachelor's degrees by the end of March, 2022 in a foreign country.
- (4) Those who have received a Bachelor's degree from a Japanese university and is living overseas now.

- (5) Those who are designated by the Ministry of Education, Culture, Sports, Sciences and Technology in Japan.
- (6) Those who are regarded as being equivalent to a university graduate based on eligibility screening, and have reached the age of 22.

[Doctoral Course]

Those who have non-Japanese nationality and meet any of the following criteria:

- (1) Those who have been conferred Master's degrees in foreign countries.
- (2) 1st admission (September enrollment): Those who are expected to be conferred Master's degrees by the end of August, 2021 in a foreign country.
- (3) 2nd admission (April enrollment): Those who are expected to be conferred Master's degrees by the end of March, 2022 in a foreign country.
- (4) Those who have received a Master's degree from a Japanese university and is living overseas now.
- (5) Those who are designated by the Ministry of Education, Culture, Sports, Sciences and Technology in Japan.
- (6) Those who are regarded as being equivalent having a Master's degree based on eligibility screening, and have reached the age of 24.

Notes: Applicants for both Master's and Doctoral courses are required to submit the below documents:

- 2 recommendation letters from two academic teachers, one of which should be from the supervisor of the current or the previous school.
- Documents to prove your tuition payment ability while enrolled.
- In the case you are from a non-English speaking country or have not received school education in English, it is necessary to arrange ETS to send your TOEFL-iBT score (over 72 out of 120 points). The equivalent scores of TOEFL-CBT, TOEFL-PBT and TOEFL® iBT Special Home Edition are also acceptable. Or the official score of TOEIC L&R over 680 is acceptable as well.

## 6. Eligibility Screening

If your eligibility status is (6) in section 5, submit all application documents except the application fee within the eligibility screening period either by coming to our office or by mail.

## 7. Application Procedure

[Application Documents]

### Master's Course

<input type="checkbox"/>	<b>Entrance Application Form (Designated Form)</b> Photos taken within 3 months before the date of application.
<input type="checkbox"/>	<b>Plan on Study (Designated Form)</b> When filling in the form, consult with your desired research supervisor and describe your research project and study plan outline in English within 1,000 words.
<input type="checkbox"/>	<b>Academic Transcript 1 original (Note. 1)</b> Issued by undergraduate school or academic institution you have attended and should be either in Japanese or English
<input type="checkbox"/>	<b>Certificate of (Prospective) Graduation 1 original (Note. 1)</b> (Only for the applicant who graduated from a Japanese university) Issued by undergraduate school or academic institution you have attended and should be either in Japanese or English
<input type="checkbox"/>	<b>Certificate of (Prospective) Bachelor's Degree 1 original (Note. 1)</b> Issued by undergraduate school or academic institution you have attended and should be either in Japanese or English

<input type="checkbox"/>	<b>Letters of Recommendation 2 originals</b> 2 recommendation letters from two academic teachers, one of which should be from the supervisor of the current or the previous school. It should be written in either English or Japanese.
<input type="checkbox"/>	<b>Documents to prove your ability to pay the tuition fee</b> Submit either one of the following: Certificate of Deposit Balance, Certificate of Money Transfer (written in Japanese or English) or photocopy of bankbook.
<input type="checkbox"/>	<b>Statement of Financial Support Method and Plan (Designated Form)</b>
<input type="checkbox"/>	<b>TOEFL scores or TOEIC L&amp;R score sheet (Note. 2)</b> (In the case you are from a non-English speaking country or have not received school education in English) TOEFL: Official score report must be sent directly from ETS in USA, and TOEFL-iBT score should be over 72. Be aware of the application period and time of mail delivery when you take a test. TOEFL® iBT Special Home Edition is also acceptable. TOEIC: Only accept official score certificate 680 points or higher
<input type="checkbox"/>	<b>Documents of Examination Fee Payment</b> Print out the last page of Examination Fee Payment by credit card showing “Payment Completed”
<input type="checkbox"/>	<b>Letter of Certificate (Designated Form) 1 original</b>
<input type="checkbox"/>	<b>Residence Certificate (<i>Jyuminhyo</i>) (issued by city of residence) 1 original</b> It should not include the national identification number (“My Number”). In the case you are not able to obtain this as you are outside Japan or have a temporary stay visa, submit a photocopy of your passport page with your name, nationality and photo.

#### Doctoral Course

<input type="checkbox"/>	<b>Entrance Application Form (Designated Form)</b> Photos taken within 3 months before the date of application.
<input type="checkbox"/>	<b>Plan on Study (Designated Form)</b> When filling in the form, consult with your desired research supervisor and describe your research project and study plan outline in English within 2,000 words.
<input type="checkbox"/>	<b>Academic Transcript 1 original (Note. 1)</b> Issued by graduate school or academic institution you have attended and should be either in Japanese or English
<input type="checkbox"/>	<b>Certificate of (Prospective) Graduation 1 original (Note. 1)</b> Issued by graduate school or academic institution you have attended and should be either in Japanese or English
<input type="checkbox"/>	<b>Certificate of (Prospective) Master’s Degree 1 original (Note. 1)</b> Issued by graduate school or academic institution you have attended and should be either in Japanese or English
<input type="checkbox"/>	<b>Summary of your Master’s thesis (English)</b> 1 page, A4 sized sheet.
<input type="checkbox"/>	<b>List of Research Accomplishments (Designated Form)</b> Should be written in English.
<input type="checkbox"/>	<b>Letters of Recommendation 2 originals</b> 2 recommendation letters from two academic teachers, one of which should be from the supervisor of the current or the previous school. It should be written in either English or Japanese.
<input type="checkbox"/>	<b>Documents to prove your ability to pay the tuition fee</b> Submit either one of the following: Certificate of Deposit Balance, Certificate of Money Transfer (written in Japanese or English) or photocopy of bankbook.
<input type="checkbox"/>	<b>Statement of Financial Support Method and Plan (Designated Form)</b>

□	<p><b>TOEFL scores or TOEIC L&amp;R score sheet (Note. 2)</b>  (In the case you are from a non-English speaking country or have not received school education in English)  TOEFL: Official score report must be sent directly from ETS in USA, and TOEFL-iBT score should be over 72. Be aware of the application period to take a test with consideration of time of mail delivery. TOEFL® iBT Special Home Edition is also acceptable.  TOEIC: Only accept official score certificate 680 points or more</p>
□	<p><b>Documents of Examination Fee Payment</b>  Print out the last page of Examination Fee Payment by credit card showing “Payment Completed”</p>
□	<p><b>Letter of Certificate (Designated Form)</b></p>
□	<p><b>Residence Certificate (<i>Jyuminhyo</i>) (issued by city of residence) 1 original</b>  Should not include the national identification number (“My Number”). In the case you are not able to obtain this as you are outside Japan or have a temporary stay visa, submit a photocopy of your passport page with your name, nationality and photo.</p>

Note.1: Those who completed schools outside Japan:

If applicants completed/graduated from schools outside Japan, submit documents (Certificate of Graduation, Academic Transcripts and/or Certificate of Degree) in English or Japanese. If the documents are written in another language, applicants must have those documents translated into English or Japanese and have the translations certified by a public organization (e.g., embassy).

Note.2: Steps to transfer TOEFL scores to Hosei University.

- Register and select “HOSEI UNIVERSITY” as the recipient of your Official Score Report so that ETS can deliver it by the application deadline.
- Institution Code: 0407 Department Code: 78
- If it is impossible to submit the Official Score Report, please contact the Graduate Schools Section. (hge@hosei.ac.jp)

※ Additional documents might be requested.

※ Use black/blue ink ball-point pen and should be handwritten by the applicant. DO NOT use an erasable pen.

※ Prior to submitting the application, the applicant must get an approval from the expected supervisor.

※ All certification documents must be originals. Photocopies are not acceptable.

**[Examination Fee] 20,000 JPY**

Make a payment by credit card:

Referring to “How to make Payment of Examination Fee by credit card” on page 9, access the following website and follow the instructions.

<http://e-shiharai.net/ecard/>

Submit the last page of Examination Fee Payment by credit card showing as “Payment Completed” together with application documents.

※ Administrative fee will be charged.

※ In case you are not able to make a payment by credit card, you must contact Hosei University prior to the application period. <[hge@hosei.ac.jp](mailto:hge@hosei.ac.jp)>

**[Refund of Examination Fee]**

As a general rule, application documents and examination fees are not refundable. However, a full examination fee will be refunded if you fall into one of the below categories. A bank charge will be deducted from the amount. The fee will be refunded to the applicant’s bank account by overseas remittance.

1. Applicant paid the application fee, but did not file an application. (That is, application documents were not sent out.)

2. Application was incomplete due to missing documents.
3. Applicant failed to meet the required qualifications.

## 8. Announcement of Result

[Date]

1st Admission: May 24, 2021 (Mon)

2nd Admission: November 29, 2021 (Mon)

[Website]

(English) Graduate School of Computer and Information Sciences:

<http://cis.k.hosei.ac.jp/en/>

(Japanese) Result Information Page:

<http://www.gouhi.com/hosei/gs/>

- Result Information Page: You will be required 【研究科専攻コード】 and 【受験番号】 .  
 【研究科専攻コード】 for Master is “378” / for Doctor is “379”

Notes:

- (1) Announcement will NOT be given by phone.
- (2) Result will be shown on the web from 10:00 AM (Japan Standard Time).

## 9. Admission Procedure

Successful applicant will be notified to prepare the following:

- (1) Tuition & other academic fee payment
- (2) Two photographs (taken within 3 months before the application date, 3 cm × 3 cm) \*
- (3) One certificate of graduation (prospective students only) \*\*
- (4) One academic transcript (prospective students only) \*\*
- (5) One certificate of Degree (prospective students only) \*\*
- (6) One residence certificate (only from outside Japan) \*\*\*

\* (2) Submit photo data by email separately to hge@hosei.ac.jp

\*\* Submit documents (3), (4) and (5) after graduation.

(5) Master's degree enrollee must submit a Bachelor's Degree Certificate, and Doctoral degree enrollee should submit a Master's Degree Certificate.

\*\*\* Non-resident enrollee should submit (6) promptly after the admission.

Documents for enrollment will be mailed in late May, 2021 (for successful applicants of 1st admission) / in late November, 2021 (for successful applicants of 2nd admission).

## 10. Tuition

Settle your payment semiannually, which is to pay at the end of April for the Spring Semester and at the end of September for the Fall Semester except for “Admission Fee.” Your initial semiannual payment, however, must include other academic fees and should be made at the time of your enrollment.

[Tuition]

(Currency: JPY)		Master's Course	Doctoral Course
Admission Fee	For Hosei Graduate	None	None
	Others	200,000	200,000
Tuition (annual)		770,000	600,000
Facility Fee (annual)		100,000	100,000
Laboratory Fee (annual)		100,000	100,000
Amount to be paid at enrollment		685,000	600,000
Amount to be paid at 2nd semester		485,000	400,000

Notes:

- (1) Admission Fee is not refundable in any circumstance.
- (2) The above amount is for academic year 2020 and subject to change.
- (3) Definition of “Hosei Graduate”: For Master’s Course, the applicant who received a Bachelor’s degree at Hosei University. For Doctoral Course, the applicant who received either a Bachelor’s degree or a Master’s degree or both at Hosei University.  
Definition of “Others”: Applicant who obtained a degree from another institution. In addition, Facility Fee and Laboratory Fee are necessary to be paid after the 2<sup>nd</sup> year as well.
- (4) For information on tuition exemptions for privately funded international students, refer to “Chapter 4 Scholarships/Tuition Reduction” of the International Students Handbook at the link below:  
<http://www.global.hosei.ac.jp/wp-content/uploads/2018/08/111c5becb0c3d457f8c71e0ee198be48.pdf>

#### Payment refund after enrollment

If you decide to withdraw your enrollment after completion of the admission procedure (after the full payment of your academic fees), notify Hosei University by August 31, 2021 (Tue) for applicants of the 1st admission, or by March 31, 2022 (Thu) for applicants of the 2nd admission. You will receive a refund minus the admission fee. For more details, refer to “Documents for Enrollment” which will be sent to successful applicants.

## 11. Additional References

[Coming to Japan]

Applicants should take full responsibility for immigration formalities.

[Housing]

You need to implement your own accommodation arrangements after receiving a letter of acceptance from Hosei University. You can reach some agencies by yourself after/prior to your arrival and contract on your own responsibility. Be aware that Hosei University has no involvement in these agreements.

“Koganei Campus Housing Information” will be sent to successful applicants for your reference.

[Health Management and Health Insurance]

On-campus clinic is available for students and health counseling is offered upon request.

For the students who desire insurance, “National Health Insurance” is available for purchase. Also, Hosei University may offer subsidies for the insurance plan which covers injuries and illness.

[Scholarships · Incentive (Prospects of Academic Year 2021)]

- (1) Hosei University 100th Year Anniversary Scholarship  
For 160 students, benefit is 200,000 JPY annually.
- (2) Research Grant for Doctoral Course  
For 20 students, benefit is 450,000 JPY annually
- (3) Other scholarships and grants are provided for foreign students by public organizations and private foundations, however, the number of beneficiaries is quite limited. After admission, you can obtain the information from the bulletin board.

(Notes)

These scholarships are available to students after enrollment and eligibility will be decided after application from students after their admission, therefore, scholarships are rarely obtained at the same time as admission.

[Necessary Credits for Completion and Terms of School Attendance]

(1) Master's Course

Candidates for a Master's degree need to obtain more than 30 course credits, get through their Master's thesis screenings, and pass final examinations. The study is usually completed in 2 years and has to be finished within 4 years.

(2) Doctoral Course

Candidates for a Doctoral degree need to complete their courses, get through their dissertation screenings, and pass final examinations. The study is usually completed in 3 years and has to be finished within 6 years. As an exception, for candidates who have made excellent achievements, a minimum of 1 year is required after completing a Master's Course in 2 years or more, or a minimum of 2 years is required after completing a Master's Course in 1 year.

[Conferral of Degrees]

Upon successful completion of their courses, students majoring in Computer and Information Sciences will be conferred the following degrees:

Master's Course: Master of Science (Computer and Information Sciences)

Doctoral Course: Doctor of Philosophy (Science)

[Inquiry]

If you need further information, contact Hosei University by email <hge@hosei.ac.jp> with the following information:

Name, nationality, expected supervisor (you wish to receive research guidance from), course applying for (Master or Doctor), your university (with your major), brief overview of your research at university and brief plan of your research at Hosei graduate school, address, phone and email address.

# Hosei University Graduate Schools

## How to make a Payment of Examination Fee by Credit Card

24 hours a day, 365 days a year, you can pay anytime! Easy, Convenient and Simple!

You can make a payment with your Credit Card



Web Application - Credit Card Transaction

Access

<https://e-shiharai.net/ecard/>

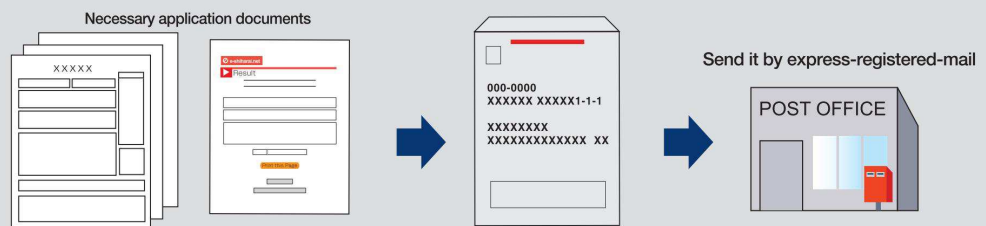


You can access from our website too!

<b>1. Top Page</b>	Click "Examination Fee".
<b>2. Terms of Use and Personal Information Management</b>	Please read the Terms of use and Personal Information Management. Click "Agree" button located in the lower part of this page if you agree with these terms. Click "Not agree" button located in lower part of this page if you do not agree with these terms.
<b>3. School Selection</b>	Select the name of the Educational Institution.
<b>4. School Information</b>	Read the information carefully and click "Next".
<b>5. Category Selection</b>	Choose First to Fourth Selection and add to Basket.
<b>6. Basket Contents</b>	Check the contents and if it is OK, click "Next".
<b>7. Basic Information</b>	Input the applicant's basic information. Choose your credit card and click "Next".
<b>8. Credit Card Information</b>	Input Credit Card Number (15 or 16-digits), Security Code and Expiration date.
<b>9. Payment Result</b>	All of your application information is displayed. Check and Click "Confirm".
<b>10. Credit Card Payment Completed</b>	Click "Print this page" button and print out "Result" page.

Application

Enclose the printed "Result" page in an application envelope with other necessary application documents.



### [NOTICE/FAQ]

- During payment periods and application periods mentioned in the application documents, you can make a payment anytime. Please confirm from application documents and complete payment in time for the application period.
- On the last date of the payment period, please finish card settlement procedure by 3:00pm Japan time.
- A fee is added to Examination fee. For further info, please visit our website.
- Please note that refund is not possible once you have made a payment of Entrance examination fee.
- It is possible to use a card which carries a name different from that of the applicant. However, please make sure that the information on the basic information page is the applicant's information.
- If you did not print out "Result" page, you can check it later on Application Result page. Please enter "Receipt Number" and "Birth Date" to redisplay.
- Please directly contact the credit card company if your card is not accepted.

For questions or problems not mentioned here, please contact :

**E-Service Support Center Tel : +81-3-3267-6663 (24 hours everyday)**



## Submission of Certificates Information

■ **Basically all certification documents must be originals. Photocopies are not acceptable.**

Certificates that cannot be reissued should be confirmed by the graduate schools section in advance or will be accepted by submitting a copy of the original certificate and the notarized certificate which guarantees the copy is made from original.

■ **The original certificate can be returned only if it cannot be reissued.**

Enclose the followings when submitting your application documents.

- A note describing which certificate should be returned.
- A return envelope with address and full name.

For successful applicant, return it after enrollment / for unsuccessful applicant, return it by mail.

■ **A seal is not necessary for the certificate.**

Check the contents of the certificate carefully before submitting them.

■ **If the name on the certificate is different from your current name, please submit another certificate that indicates or shows your name change.**

■ **In the case you graduated (or are expected to graduate) from a university in a foreign country;**

The academic transcript, bachelor's degree certificate, etc. should be in English or Japanese. Non English or non Japanese documents must be translated into English or Japanese by yourself and certified by a public organization (e.g. embassy) to confirm that the contents of the translation and certificates are the same. Then, submit the followings.

In the case the certificate is written in Japanese or English

Be sure it is the original and submit as is.

In the case the certificate is not Japanese or English.

- 1 original certificate (neither English or Japanese)
- 1 translation of your own (in Japanese or English)
- 1 notarized certificate which proves the translation is same as the original by a public organization (e.g. embassy). (Notary office in Japan is not acceptable)

■ **In the case you completed (or are expected to complete) a graduate school in a foreign country;**

The certificate of completion, transcript, degree certificate, etc. should be in English or Japanese. Non English or non Japanese documents must be translated into English or Japanese and certified by a public organization (e.g. embassy) to confirm that the contents of the translation and certificates are the same. Then, submit the followings.

In the case the certificate is written in Japanese or English

Be sure it is the original and submit as is.

In the case the certificate is not Japanese or English.

Submit all the documents as below:

- 1 original certificate (neither English or Japanese)
- 1 translation of your own (in Japanese or English)
- 1 notarized certificate which proves the translation is same as the original by a public organization (e.g. embassy). (Notary office in Japan is not acceptable)

■ **In the case you have been transferred from/to another university or faculty, or are a graduate of a different department and enter another department as an undergraduate, a certificate of previous registration is also required.**

Document requirements depend on the type of school enrolled in prior to the transfer, and a status of your graduation. Refer to the table below and confirm what is needed for submission. Also, submit 1 original transcript from the previous faculty department if you transferred within a university.

Previous school type	Graduation / Completion	Graduation Certificate	Transcript	Certificates of the degree
University	Yes	Submit ONE (Japanese schools only)	Submit ONE	Submit ONE (Foreign schools only)
Graduate school	Yes	Submit ONE	Submit ONE	Submit ONE (Foreign schools only)
University/ Graduate school	No (withdrawal, etc.)	—	Submit ONE	—
Junior College/ Vocational School	Regardless of graduation	—	Submit ONE	—

■ **In the case applicant for Master's course graduated (or is expected to graduate) from multiple universities or faculties:**

Fill in all the graduated universities/faculties (major) in the academic records column on the application form. Then, submit each transcript, graduation (prospective) certificate (only for Japanese university) and bachelor's degree (prospective) certificate (only for foreign university). Graduates and prospective graduates of the Double Degree Program are also required to submit the documents mentioned in this paragraph.

■ **In the case applicant for Master's course completed (or is expected to complete) other graduate school:**

In addition to the graduation certificate in undergraduate, submit transcript, completion certificate (prospective), and Degree (prospective) Certificate (only for foreign graduate school) in Master course. If multiple graduate schools have been completed, indicate every school completed in the academic records column on the application form and submit certificates for each school.

■ **In the case applicant for Doctor's course graduated (or is expected to graduate) from multiple graduate schools:**

Fill in all the completed graduate schools in the academic records column on the application form, and submit each transcript, completion certificate (prospective) and Master's degree (prospective) certificate (only for graduate school in a foreign country). Graduates and prospective graduates of the Double Degree Program are also required to submit the documents mentioned in this paragraph.

■ **In the case applicant for Doctor's course who graduated from the Bachelor course of Hosei University and completed (or is expected to complete) Master's course of another graduate school:**

In addition to the Master's degree of another graduate school certificate, submit the Hosei University's graduation certificate.

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**<Important>**

**For a graduate from an educational institution in the People's Republic of China**

If you cannot get a certificates in English or Japanese from an educational institution, prepare them in either of the following ways:

- ◆ Prepare an original certificate and your own translation in Japanese or English. Then, obtain a notarized certificate at a notary office/institution authorized by a regional judiciary in China.
- ◆ Obtain a Report of Educational Certificate (English version) or Report of Transcript (English version) issued by the Chinese Government School of Education Certification Center (CHSI, Beijing, China. This procedure can be done from Japan by mail.) .

\*\*All certificate reports should be originals. Printouts from an online system are not acceptable.

- ◆ Obtain a “Report of Educational Certificate (English version)” or “Report of Academic Certificate (English version)” following the certification procedure issued by the Japan Agency of CHSI designated by the Chinese government.

- ◆ Obtain a certificate of academic record, transcript or degree following certification procedure issued by CDGDC (中国教育部学位与研究生教育发展中心) in Beijing, China.

\*\*Certificates issued as of June 2018 are acceptable. Certificates issued after July 2018 are NOT acceptable, since they are in Chinese only.

※Be sure there is enough time to complete the process. Confirm which documents are required and how many days are needed to prepare them.

※The Embassy and Consulate General of Japan in the People's Republic of China do not provide notary services.

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**■Frequently Asked Questions**

Q. I had my application document notarized at a notary office in Japan. Is it acceptable?

A. Notarization at a Japanese notary office cannot be used because it does not prove the contents of the translation.

Q. I asked a translating company/Japanese language school to translate the certificate. Is it acceptable?

A. Yes, it is. However, it should be notarized at a public institution such as an embassy, and submit notarized certificate with the translation.

Q. Is it necessary to write down “course type” and “degree type (ex. Doctor of Engineering)” on the degree (prospective) certificate?

A. The type of course (Bachelor / Master / Doctor / Profession, etc.) must be written, but the type of degree (ex. Doctor of Engineering) is optional.

ENTRANCE APPLICATION FORM (FOREIGN STUDENTS)  
GRADUATE SCHOOL OF COMPUTER AND INFORMATION SCIENCES  
HOSEI UNIVERSITY

法政大学大学院情報科学研究科外国人留学生入学願書

EXAM No. 受験番号	
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REGULAR COURSE 課程	MASTER'S 修士課程	DOCTOR'S 博士課程	PERIOD OF ADMISSION 入学時期	SEPTEMBER 9月	APRIL 4月	
フリガナ					PHOTO (Taken within three months) 写真添付欄 1. 写真をこの大きさに切って全面に糊付すること。 2. 上半身脱帽、3ヶ月以内に撮影のもの	
FULL NAME 氏名	姓 (LAST NAME)                      名 (FIRST NAME)					
IN ROMAN ローマ字	LAST NAME                      FIRST NAME                      MIDDLE NAME					
DATE OF BIRTH 生年月日	YEAR 年	MONTH 月	DAY 日	AGE 年齢		YEARS OLD 歳
PRESENT ADDRESS 現住所	POSTAL CODE: PHONE: E-MAIL:				SEX 性別	MALE FEMALE 男 女
PERMANENT ADDRESS 本国住所	POSTAL CODE: PHONE:					
PLACE OF BIRTH 出生地		NATIONALITY 国籍		MOTHER TONGUE 母国語		
EDUCATIONAL BACKGROUND ※FROM ELEMENTARY SCHOOL 学歴 ※小学校から	NAME OF INSTITUTION 学校名		PLACE(COUNTRY) 所在地(国名)	PERIOD OF ATTENDANCE 在学期間	YEARS 年数	
					年間	
					年間	
					年間	
					年間	
					年間	
					年間	
					年間	

JAPANESE LANGUAGE SCHOOLS 日本語学校歴	NAME OF INSTITUTION 学 校 名	PLACE(COUNTRY) 所在地 (国名)	PERIOD OF ATTENDANCE 在 学 期 間	YEARS 年 数
				年 ヶ月
				年 ヶ月
OCCUPATIONAL EXPERIENCE 職 歴	NAME OF COMPANY EMPLOYER 勤 務 先	PLACE(COUNTRY) 所在地 (国名)	PERIOD 在 職 期 間	YEARS 年 数
				年 ヶ月
				年 ヶ月
MILITARY SERVICE 兵 歴	年 月 ～ 年 月			
STATUS OF RESIDENCE 在 留 資 格		DURATION OF RESIDENCE 在 留 期 間		
PASSPORT No 旅 券 番 号		DATE OF ARRIVAL IN JAPAN 来 日 年 月 日	年 月 日	YEARS OF STAY IN JAPAN 在 日 年 数 年(yr) ヶ月(mo)
PARENT 保 護 者	NAME 氏 名		AGE 年 齡	RELATION 続 柄
	PRESENT ADDRESS 現 住 所	PHONE		
	OCCUPATION 職 業	NAME OF COMPANY 勤 務 先		
BEARER OF TUITION ※ If not Parent 学費負担者 保護者と異なる場合のみ記入	NAME 氏 名		AGE 年 齡	RELATION 続 柄
	PRESENT ADDRESS 現 住 所	PHONE		
	OCCUPATION 職 業	NAME OF COMPANY 勤 務 先		
GUARANTOR (IN JAPAN) 保 証 人 (日本在住者)	NAME 氏 名		AGE 年 齡	RELATION 続 柄
	PRESENT ADDRESS 現 住 所	PHONE		
	OCCUPATION 職 業	NAME OF COMPANY 勤 務 先		
PROSPECTIVE SUPERVISOR IN HOSEI UNIVERSITY 法 政 大 学 入 学 時 の 希 望 指 導 教 員				

## 研究計画書

## PLAN OF STUDY

受験番号  
EXAM No.

法政大学大学院 情報科学研究科

Graduate School of Computer and Information Sciences, Hosei University

氏名 Full Name		修士課程・博士課程 Master's・Doctor's
研究テーマ: Research Title		
研究計画: Research Proposal		

計画: Research Proposal

研究計画: Research Proposal



# 研究業績一覧表

## LIST OF RESEARCH ACCOMPLISHMENTS

受験番号 EXAM No.	
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法政大学大学院 情報科学研究科

Graduate School of Computer and Information Sciences, Hosei University

氏名 Full Name	専攻名 Department
<p>研究業績について、下記に該当する番号と業績内容を記入してください。 Choose the appropriate number when you fill in the below.</p> <ol style="list-style-type: none"><li>1. 学位論文 : Master's thesis</li><li>2. 学術論文 : Other main academic papers and reports</li><li>3. 著書 : Published academic books or textbooks</li><li>4. 学会発表 : Lectures or reports at the international conferences</li><li>5. 表彰 : Honors given by academic societies</li><li>6. その他 : Others</li></ol>	
研究業績番号 Write the number from the above list	研究業績内容 Research Accomplishments

究業績番号 Write the number from the above list	研究業績内容 Research Accomplishments

# 経費支弁方法計画書

Statement of Financial Support Method and Plan

法政大学総長殿

To The President of Hosei University

志願者国籍 \_\_\_\_\_

Applicant's nationality

志願者氏名 \_\_\_\_\_

Applicant's name

生年月日 Date of Birth \_\_\_\_\_ year 年 \_\_\_\_\_ month 月 \_\_\_\_\_ day 日

Master 修士課程・Doctor 博士後期課程 情報科学研究科 Graduate School of Computer and Information Sciences

情報科学専攻 Major in Computer and Information Sciences

法政大学に留学する間の経費支弁方法について、該当する経費支弁者の□にすべてチェック (☑) をし、金額を明記してください。Please check the following boxes □(Check all that apply) and fill in the blanks with the amount.

経費支弁者 Financial Sponsor	金額 Amount
<input type="checkbox"/> 本人 Self-supporting	¥ _____ /年 <u>Amount/ annually</u>
<input type="checkbox"/> 親族 Relatives ・経費支弁者氏名 Name of Sponsor _____ ・志願者との関係 Relationship to the applicant (父 Father ・母 Mother ・配偶者 Spouse ・その他 Other _____ ) ・住所 Address _____ ・TEL Phone _____	¥ _____ /年 <u>Amount/ annually</u>
<input type="checkbox"/> 政府または財団 Name of scholarship institution/organization ・奨学金名称 Scholarship name _____	¥ _____ /年 <u>Amount/ annually</u>
<input type="checkbox"/> その他 Others ・詳細 Please explain in detail _____	¥ _____ /年 <u>Amount/ annually</u>
合計 Total Amount	¥ _____ /年 <u>Amount/ annually</u>

上記に記載した内容のとおり経費支弁することを誓約します。

I hereby certify that the above is true and correct and that I will support the above-mentioned applicant during his/her stay in Japan.

志願者署名(自著) Signature \_\_\_\_\_

日付 Date \_\_\_\_\_ year 年 \_\_\_\_\_ month 月 \_\_\_\_\_ day 日

# 身元保証書

## LETTER OF CERTIFICATE

法政大学総長 殿

To : President of Hosei University

YEAR                  MONTH                  DAY  
年                          月                          日

志願者氏名 Name of Applicant				
生年月日 Date of Birth	YEAR 年	MONTH 月	DAY 日	国籍 Nationality
現住所 Present Address	Phone			

私は、上記の者に対し、法政大学在学中、諸規則を守らせ、その身元及び留学経費一切を保証いたします。

I shall be responsible as a guarantor for the above-named applicant's observance of the regulations of Hosei University, and I guarantee his or her conduct and the payment of all his or her educational expenses while he or she is a student at Hosei University.

保証人氏名 Guarantor's Full Name	①	性別 Sex	MALE 男 · FEMALE 女
生年月日 Date of Birth	YEAR 年                  MONTH 月                  DAY 日	年齢 Age	YEARS OLD 歳
現住所 Present Address	Phone		
職業・勤務先名 Occupation · Name			
勤務先住所 Location			
志願者との関係 Relation to the Applicant			

※ It is preferable that a guarantor resides in Japan, however, a parent or person who has same authority as a parent in your country is acceptable in case there is not such a guarantor.

保証人は日本国内に在住している者が望ましいが、いない場合は本国の両親など。