

# Guidelines for Non-Japanese Applicants 2017-2018

## HOSEI UNIVERSITY Graduate School of Computer and Information Sciences

### 1. Courses

Master's Course  
Doctoral Course

### 2. Number of Students to be accepted

Limited to small number (both for 1st and 2nd admission)

### 3. Admission Schedule

	1st Admission September 2017 enrollment	2nd Admission April 2018 enrollment
Courses	Master's and Doctoral Courses	
Eligibility Screening *Applicable only	April 1, 2017 (SAT) – April 7, 2017 (FRI)	September 22, 2017 (FRI) – October 6, 2017 (FRI)
Application Period	April 17, 2017 (MON) – May 12, 2017 (FRI)	October 23, 2017 (MON) – November 10, 2017 (FRI)
Application Procedure Either 1 or 2	1. Bring all documents to academic affairs section at Koganei campus Hours: Monday-Friday 9:30~11:30, 12:30~17:00 Saturday 9:30~12:00 2. Mail Mail all documents by "Registered and Express Mail" or equivalent. Indicate in red on the envelope, "Application documents for graduate school enclosed". Posted in Japan: valid if postmarked by the due date Posted outside Japan: valid if delivered by the due date <b>Hosei University, Academic Affairs Section of Graduate School 3-7-2 Kajino-cho, Koganei, Tokyo 184-8584, Japan</b>	
Announcement of Result	June 5, 2017 (MON) 10:00 am	November 30, 2017 (THU) 10:00am

\*Prior to application, be sure to gain agreement on your application with a supervisor from whom you wish to receive research guidance.

\*Refer to "inquiry" section in "11. Additional References" for any inquiries upon application.

### 4. Selection Procedures

Screening by submitted application documents

### 5. Eligibility

[Master's Course]

Those who have non-Japanese nationality and meet any of the following criteria.

- ① Those who have been conferred Bachelor's degrees in foreign countries
- ② 1st admission (September enrollment): Those who are expected to be conferred Bachelor's degrees by the end of August, 2017 in foreign countries
- ③ 2nd admission (April enrollment): Those who are expected to be conferred Bachelor's degrees by the end of March, 2018 in foreign countries
- ④ Those who have received a bachelor's degree from Japanese university and are living overseas now.
- ⑤ Those who are designated by Minister of Education, Culture, Sports, Sciences and Technology.
- ⑥ Those who are regarded as equivalent to university graduates by the eligibility screening, and have reached the age of 22.

[Doctoral Course]

Those who have non-Japanese nationality and meet any of the following criteria.

- ① Those who have been conferred Master's degrees in foreign countries
- ② 1st admission (September enrollment): Those who are expected to be conferred Master's degrees by the end of August, 2017 in foreign countries.
- ③ 2nd admission (April enrollment): Those who are expected to be conferred Master's degrees by the end of March, 2018 in foreign countries.
- ④ Those who have received a Master's degree from Japanese university and are living overseas now.
- ⑤ Those who are designated by Minister of Education, Culture, Sports, Sciences and Technology.
- ⑥ Those who are regarded as equivalent to Master's degree by the eligibility screening, and have reached the age of 24.

Note: Applicants for both courses must meet all requirements below.

- Submit 2 letters of recommendation, one of which is a reference from the academic supervisor of current or previous school.
- Submit documents to certify their tuition payment while in school.
- Students from non-English speaking countries or who have not received school education in English need to arrange ETS to send their TOEFL-iBT score (over 72 out of 120 points). Scores of TOEFL-CBT and TOEFL-PBT are also acceptable.

## 6. Eligibility Screening

If your eligibility status is ⑥, submit all application documents except application fee within eligibility screening period. Submit either by coming to our office or mail.

## 7. Application Procedure

[Application Documents]

### Master's Course

<input type="checkbox"/>	<b>Entrance Application Form (Designated Form)</b> Photos taken within 3 months before application.
<input type="checkbox"/>	<b>Plan on Study (Designated Form)</b> When filling in the form, consult with the supervisor of your desired field of study and describe your research project and outline of study plan in English not exceeding 1,000 words.
<input type="checkbox"/>	<b>Academic Transcript 1 original copy (Note. 1)</b> Issued by undergraduate school or academic institution you have attended and should be printed either in Japanese or English *Issued within 6 months before application
<input type="checkbox"/>	<b>Certificate of (Prospective) Graduation 1 original copy (Note. 1)</b> Issued by undergraduate school or academic institution you have attended and should be printed either in Japanese or English *Issued within 6 months before application
<input type="checkbox"/>	<b>Certificate of (Prospective) Bachelor's Degree 1 original copy (Note. 1)</b> Issued by undergraduate school or academic institution you have attended and should be printed either in Japanese or English *Issued within 6 months before application
<input type="checkbox"/>	<b>Letters of Recommendation 2 copies</b> Include one from an academic supervisor of your enrolled or graduating university
<input type="checkbox"/>	<b>Documents to certify your solvency of tuition payment</b> Submit either one of the below; Certificate of Deposit Balance, Certificate of Money Transfer (written in Japanese or English) or Photocopy of Account Book

<input type="checkbox"/>	<b>TOEFL scores (if applicable) (Note. 2)</b> Official score report must be sent directly from ETS in USA, and TOEFL-iBT score should be over 72. Be aware of the application period to take a test with consideration of time of mail delivery.
<input type="checkbox"/>	<b>Documents of application fee payment</b> <ul style="list-style-type: none"> <li>• Payment in Japan: original receipt of bank transfer</li> <li>• Payment outside Japan: a copy of transfer payment issued at your local bank</li> </ul>
<input type="checkbox"/>	<b>Letter of Certificate (Designated Form)</b>
<input type="checkbox"/>	<b>Residence Certificate (<i>Jyuminhyo</i>) (issued by city of residence) 1 copy</b> In case you are not able to obtain this as you are outside Japan or have temp stay visa, submit a photocopy of your passport page with your name, nationality and photo.

### Doctoral Course

<input type="checkbox"/>	<b>Entrance Application Form (Designated Form)</b> Photos taken within 3 months before application.
<input type="checkbox"/>	<b>Plan on Study (Designated Form)</b> When filling in the form, consult with the supervisor of your desired field of study and describe your research project and outline of study plan in English not exceeding 2,000 words.
<input type="checkbox"/>	<b>Academic Transcript 1 original copy (Note. 1)</b> Issued by graduate school or academic institution you have attended and should be printed either in Japanese or English *Issued within 6 months before application
<input type="checkbox"/>	<b>Certificate of (Prospective) Graduation 1 original copy (Note. 1)</b> Issued by graduate school or academic institution you have attended and should be printed either in Japanese or English *Issued within 6 months before application
<input type="checkbox"/>	<b>Certificate of (Prospective) Master's Degree 1 original copy (Note. 1)</b> Issued by graduate school or academic institution you have attended and should be printed either in Japanese or English *Issued within 6 months before application
<input type="checkbox"/>	<b>Summary of your Master's thesis (English)</b> 1 page, A4 sized sheet
<input type="checkbox"/>	<b>List of Research Accomplishments (Designated Form)</b>
<input type="checkbox"/>	<b>Letters of Recommendation 2 copies</b> Include one from an academic supervisor of your enrolled or graduating university
<input type="checkbox"/>	<b>Documents to certify your solvency of tuition payment</b> Submit either one of the below; Certificate of Deposit Balance, Certificate of Money Transfer (written in Japanese or English) or Photocopy of Account Book
<input type="checkbox"/>	<b>TOEFL scores (if applicable) (Note. 2)</b> Official score report must be sent directly from ETS in USA, and TOEFL-iBT score should be over 72. Be aware of the application period to take a test with consideration of time of mail delivery.
<input type="checkbox"/>	<b>Documents of application fee payment</b> <ul style="list-style-type: none"> <li>• Payment in Japan: original receipt of bank transfer</li> <li>• Payment outside Japan: a copy of transfer payment issued at your local bank</li> </ul>
<input type="checkbox"/>	<b>Letter of Certificate (Designated Form)</b>
<input type="checkbox"/>	<b>Residence Certificate (<i>Jyuminhyo</i>) (issued by city of residence) 1 copy</b> In case you are not able to obtain this as you are outside Japan or have temp stay visa, submit a photocopy of your passport page with your name, nationality and photo.

Note.1: Those who completed schools outside Japan:

If you graduated (completed) school outside Japan, submit documents (Certificate of graduation, academic transcripts and/or certificate of degree) printed in English or Japanese. If you can obtain documents printed in other language, make sure to add English or Japanese translation along with translation certificate issued by public agency such as embassy.

Note.2: Steps to transfer TOEFL scores to us

- Register and select “HOSEI UNIVERSITY” as a recipient of your Official Score Report so that ETS send it directly to us by the application period.
- Institution Code: 0407 Department Code: 78
- If it is impossible to submit the Official Score Report, please contact us. (hge@hosei.ac.jp)

※ Additional documents might be requested.

※ Use black/blue ink ball-point pen and should be handwritten by an applicant. DO NOT use erasable pen.

※ Be sure to gain agreement on your application with a supervisor from whom you wish to receive research guidance prior to application.

※ All certification documents must be original copy. Photocopies are not acceptable.

[Application fee]

**【Payment in Japan】 20,000 JPY**

a) Bank Transfer

- Make a payment at bank’s counter with bank’s form for transferring. Attach the original receipt stamped by Bank to a blank A4 size paper.
- In case of making a payment using ATM, attach the original receipt to blank A4 size paper.
- We do not accept payments from Post Office or internet.
- Application Fee is non-refundable for any reason
- Transfer to:

Mitsui Sumitomo Banking (三井住友銀行)

Iidabashi Branch (飯田橋支店)

Savings Account (普通預金)

Account No: 2911426

Beneficiary: 法政大学大学院 (ホセイヤクダクダクイン)

b) By credit card

- Refer to page 8: “How to make a Payment of Examination Fee by Credit Card” , and access the following web site to make payment.

<http://e-shiharai.net/ecard/>

Print out the Application Completed screen and enclose a copy with other necessary application documents.

**【Payment outside Japan】 20,000 JPY**

a) Overseas remittance

- Be sure to make the payment in Japanese Yen.
- Please pay in full amount of the application fee 20,000 JPY. All commission charges associated with the transfer must be covered by remitter. Please kindly inform bank staff to “**pay in full amount**”. Bank transfer fees or charges must NOT be deducted from the amount (20,000JPY) payable to Hosei University
- Bank transfer fees are required at both local bank you make a remittance and the receiving bank of Hosei University. Please go through the procedure in order to remit the appropriate amount (20,000JPY) to Hosei University.  
Expected bank charges are as follows. Please pay all charges at your responsibility.

1. At your local bank: Remittance charge
  2. At the receiving bank of Hosei University: Yen exchange charge (2,500 JPY) &  
Incoming remittance charge (1,500 JPY)  
Total: 4,000 JPY
  3. Intermediate charge (If your remittance goes through some intermediate banks)  
\*Please confirm the amount at local bank you make the payment.
- A photocopy of your remittance receipt should be mailed along with other submission documents.
  - If your payment does not reach to us by the due date, your application will be rejected. Personal checks and travelers checks are not acceptable.
  - Application Fee is non-refundable for any reason.
  - If the application fee was not transferred into the account of Hosei University by any accident, remitter will take full responsibility.
  - Bank references;
    - Type of Remittance : Telegraphic Transfer
    - Method of Payment : Advise and Pay
    - Currency : Japanese Yen
    - Yen Exchange Charge : Remitter's responsibility (Remitter's account)
    - Remittance Charge : Remitter's responsibility (Remitter's account)
    - Purpose of Payment : Screening Fee
    - Bank name : SUMITOMO MITSUI BANKING CORPORATION
    - Swift code : SMBC JP JT
    - Branch : Iidabashi Branch
    - Branch No. : 888
    - Address : 1-18 Ageba-cho Shinjuku-ku TOKYO JAPAN 162-0824
    - Beneficiary : Hosei University
    - Account Type : Regular Savings Account
    - Account No. : 2911426

b) By credit card

- Refer to page 8: "How to make a Payment of Examination Fee by Credit Card", and access the following web site to make payment.

<http://e-shiharai.net/ecard/>

Print out the Application Completed screen and enclose a copy with other necessary application documents.

### 【Refund of Screening Fee】

As a general rule, application documents and screening fees are not returned or refunded. However, a full screening fee will be returned if you fall into one of the following categories. Bank charge will be deducted from the amount. The fee will be refunded to the applicant's bank account by overseas remittance.

1. Applicants paid the application fee, but did not file an application. (That is, application documents were not sent.)
2. Application was incomplete by missing documents.
3. You failed to meet the required qualifications.

## 8. Announcement of result

[Date]

1st Admission: June 5, 2017 (MON)

2nd Admission: November 30, 2017 (THU)

[Place]

Bulletin Board at Graduate School of Computer and Information Sciences

◎Successful applicants will be notified by mail.

◎Result can be checked on our website.

URL : <http://www.gouhi.com/hosei/gs/> (Japanese)

<http://cis.k.hosei.ac.jp/en/admission/index.html> (English)

Please note:

- (1) Announcement will not be given by phone.
- (2) Result will be announced at 10:00 AM (Standard Japanese time).

## 9. Admission Procedure

Upon announcement of result, the admitted students will be notified to prepare the followings:

[Requirements]

- |   |    |
|---|----|
| ① Tuition & other academic fees payment                 |    |
| ② Photo (taken within 3 months · 3cm×3cm)               | 2  |
| ③ Certificate of Graduation (Prospective Students only) | 1※ |
| ④ Academic transcript (Prospective Students only)       | 1※ |
| ⑤ Certificate of Degree (Prospective Students only)     | 1※ |
| ⑥ Residence certificate (only from outside Japan)       | 1※ |

※ Submit documents ③, ④ & ⑤ after graduation.

※ Non-resident applicant should submit ⑥ promptly after the admission.

※ Documents for enrollment will be mailed in the beginning of June, 2017 (for successful applicants of 1st admission) / in the beginning of December, 2017 (for successful applicants of 2nd admission).

## 10. Tuition

Settle your payment semiannually, which is to pay in the end of April for the Spring semester and in the end of September for the Fall semester except for “Admission Fee”. Your initial semiannual payment, however, must include other academic fees and should be made at the time of your enrollment.

[Tuition]

(Currency: JPY)	Master’s Course	Doctoral Course
Admission Fee	200,000*	200,000*
Tuition (annual)	750,000	600,000
Facility Fee (annual)	100,000	100,000
Laboratory Fee (annual)	80,000	80,000
Amount to be paid at enrollment	665,000	590,000
Amount to be paid at 2nd semester	465,000	390,000

Note:

- (1) Admission Fee is not refundable in any circumstances.
- (2) The above amount is for academic year 2016 and may be subject to change.

※Payment refund after your enrollment

If you decide to withdraw your enrollment after completion of admission procedure, that is to say after the full payment of your academic fees, notify us of this by August 29 (TUE), 2017 for successful applicants of 1st admission, or by March 31 (SAT), 2018 for successful applicants of 2nd admission. You will have a full refund except the admission fee. For more details, refer to “Documents for Enrollment” which will be sent to the successful applicants.

## 11. Additional References

[Coming into Japan]

Applicants should take full responsibility for their immigration formalities.

[Housing]

Hosei University does not have any dormitories for international students. Therefore you need to implement your own accommodation arrangements after receiving “Admission Acceptance” from Hosei University. You can reach some agencies by yourself after / prior to your arrival and contract at your own responsibility. Be aware that Hosei University has no involvement in these agreements.

[Health Management and Health Insurance]

On-campus clinic is available for students and health counseling is offered upon request. For the students who wish insurance, “National Health Insurance” is available for purchase.

[Scholarships (As of academic year 2016)]

① Hosei University Scholarship

For limited number of students, benefit is 200,000 JPY annually.

② Hosei University 100th Year Anniversary Scholarship

For limited number of students, benefit is 450,000 JPY annually.

③ Other scholarships and grants are provided for foreign students by public organizations and private foundations, however, the number of beneficiaries is quite limited.

(Note) The above scholarships are applicable only after admission, therefore most of international students need to be well-prepared financially at least for the first year in school.

[Necessary Credits for Completion and Terms of School Attendance]

① Master's Course

Candidates for Master's degree need to obtain more than 30 course credits, get through their Master's thesis screenings, and pass final examinations. The study is usually completed in 2 years and has to be finished within 4 years. However, in exceptional cases, the study may be completed at least in 1 year for excellent achievements.

② Doctoral Course

Candidates for Doctoral degree need to complete their courses, get through their dissertation screenings, and pass final examinations. The study is usually completed in 3 years and has to be finished within 6 years. However, in exceptional cases, the study may be completed at least in 1 year for students who have taken more than 2 years to complete the master's course or at least in 2 years for students who have completed the master's course in 1 year.

[Conferral of Degrees]

Upon successful completion of their courses, Students major in Computer and Information Sciences will be conferred the following degrees;

Master's Course: Master of Science (Computer and Information Sciences)

Doctoral Course: Doctor of Science (Computer and Information Sciences)

[Inquiry]

If you need further information, contact us by email <hge@hosei.ac.jp> with following information:

Name, nationality, supervisor from whom you wish to receive research guidance, course of applying (Master or Doctor), your university (with your major), brief overview of your research at university and brief plan of your research at Hosei graduate school, address, phone and email address.



# Hosei University Graduate Schools

## How to make a Payment of Examination Fee by Credit Card

24 hours a day, 365 days a year, you can pay anytime! Easy, Convenient and Simple!

You can make a payment with your Credit Card



Web Application - Credit Card Transaction

Access

<https://e-shiharai.net/ecard/>

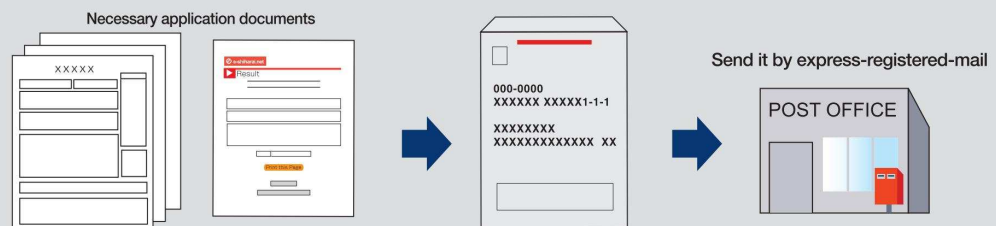


You can access from our website too!

<b>1. Top Page</b>	Click "Examination Fee".
<b>2. Terms of Use and Personal Information Management</b>	Please read the Terms of use and Personal Information Management. Click "Agree" button located in the lower part of this page if you agree with these terms. Click "Not agree" button located in lower part of this page if you do not agree with these terms.
<b>3. School Selection</b>	Select the name of the Educational Institution.
<b>4. School Information</b>	Read the information carefully and click "Next".
<b>5. Category Selection</b>	Choose First to Fourth Selection and add to Basket.
<b>6. Basket Contents</b>	Check the contents and if it is OK, click "Next".
<b>7. Basic Information</b>	Input the applicant's basic information. Choose your credit card and click "Next".
<b>8. Credit Card Information</b>	Input Credit Card Number (15 or 16-digits), Security Code and Expiration date.
<b>9. Payment Result</b>	All of your application information is displayed. Check and Click "Confirm".
<b>10. Credit Card Payment Completed</b>	Click "Print this page" button and print out "Result" page.

Application

Enclose the printed "Result" page in an application envelope with other necessary application documents.



### [NOTICE/FAQ]

- During payment periods and application periods mentioned in the application documents, you can make a payment anytime. Please confirm from application documents and complete payment in time for the application period.
- On the last date of the payment period, please finish card settlement procedure by 3:00pm Japan time.
- A fee is added to Examination fee. For further info, please visit our website.
- Please note that refund is not possible once you have made a payment of Entrance examination fee.
- It is possible to use a card which carries a name different from that of the applicant. However, please make sure that the information on the basic information page is the applicant's information.
- If you did not print out "Result" page, you can check it later on Application Result page. Please enter "Receipt Number" and "Birth Date" to redisplay.
- Please directly contact the credit card company if your card is not accepted.

For questions or problems not mentioned here, please contact :

**E-Service Support Center Tel : +81-3-3267-6663 (24 hours everyday)**

ENTRANCE APPLICATION FORM (FOREIGN STUDENTS)  
GRADUATE SCHOOL OF COMPUTER AND INFORMATION SCIENCES  
HOSEI UNIVERSITY

法政大学大学院情報科学研究科外国人留学生入学願書

EXAM No. 受験番号	
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REGULAR COURSE 課程	MASTER'S 修士課程	DOCTOR'S 博士課程	PERIOD OF ADMISSION 入学時期	SEPTEMBER 9月	APRIL 4月
フリガナ	姓 (LAST NAME)                      名 (FIRST NAME)				PHOTO (Taken within three months) 写真添付欄 1. 写真をこの大きさに切って全面に糊付すること。 2. 上半身脱帽、3ヶ月以内に撮影のもの
FULL NAME 氏名					
IN ROMAN ローマ字					
DATE OF BIRTH 生年月日	YEAR 年	MONTH 月	DAY 日	AGE 年齢	
SEX 性別	MALE 男	FEMALE 女			
PRESENT ADDRESS 現住所	PHONE:				E-MAIL:
PERMANENT ADDRESS 本国住所	PHONE:				
PLACE OF BIRTH 出生地	NATIONALITY 国籍		MOTHER TONGUE 母国語		
EDUCATIONAL BACKGROUND ※FROM ELEMENTARY SCHOOL  学歴 ※小学校から	NAME OF INSTITUTION 学校名		PLACE(COUNTRY) 所在地(国名)	PERIOD OF ATTENDANCE 在学期間	YEARS 年数
					年間
					年間
					年間
					年間
					年間
					年間

JAPANESE LANGUAGE SCHOOLS 日本語学校歴	NAME OF INSTITUTION 学 校 名		PLACE(COUNTRY) 所在地 (国名)	PERIOD OF ATTENDANCE 在 学 期 間	YEARS 年 数
					年 ヶ月
					年 ヶ月
OCCUPATIONAL EXPERIENCE 職 歴	NAME OF COMPANY EMPLOYER 勤 務 先		PLACE(COUNTRY) 所在地 (国名)	PERIOD 在 職 期 間	YEARS 年 数
					年 ヶ月
					年 ヶ月
MILITARY SERVICE 兵 歴	年 月 ～ 年 月				
STATUS OF RESIDENCE 在 留 資 格	DURATION OF RESIDENCE 在 留 期 間				
PASSPORT No. 旅 券 番 号	DATE OF ARRIVAL IN JAPAN 来 日 年 月 日		年 月 日	YEARS OF STAY IN JAPAN 在 日 年 数	年 ヶ月
PARENT 保 護 者	NAME 氏 名			AGE 年 齡	RELATION 続 柄
	PRESENT ADDRESS 現 住 所	PHONE			
	OCCUPATION 職 業	NAME OF COMPANY 勤 務 先			
BEARER OF TUITION ※ If not Parent 学費負担者 保護者と異なる場合のみ記入	NAME 氏 名			AGE 年 齡	RELATION 続 柄
	PRESENT ADDRESS 現 住 所	PHONE			
	OCCUPATION 職 業	NAME OF COMPANY 勤 務 先			
GUARANTOR (IN JAPAN) 保 証 人 (日本在住者)	NAME 氏 名			AGE 年 齡	RELATION 続 柄
	PRESENT ADDRESS 現 住 所	PHONE			
	OCCUPATION 職 業	NAME OF COMPANY 勤 務 先			

# 研究計画書

## PLAN OF STUDY

受験番号 EXAM No.	
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法政大学大学院 情報科学研究科

Graduate School of Computer and Information Sciences, Hosei University

氏 名 Full Name		修士課程・博士課程 Master's・Doctor's
研究テーマ: Research Title		
研究計画: Research Proposal		

研究計画:Research Proposal

研究計画:Research Proposal

## 研究業績一覧表

### LIST OF RESEARCH ACCOMPLISHMENTS

受験番号 EXAM No.	
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法政大学大学院 情報科学研究科

Graduate School of Computer and Information Sciences, Hosei University

氏名 Full Name		専攻名 Department	
<p style="text-align: center;">研究業績について、下記に該当する番号と業績内容を記入してください。 Choose the appropriate number when you fill in the below.</p> <ol style="list-style-type: none"> <li>1. 学位論文 : Master's thesis</li> <li>2. 学術論文 : Other main academic papers and reports</li> <li>3. 著書 : Published academic books or textbooks</li> <li>4. 学会発表 : Lectures or reports at the international conferences</li> <li>5. 表彰 : Honors given by academic societies</li> <li>6. その他 : Others</li> </ol>			
研究業績番号 Write the number from the above list	研究業績内容 Research Accomplishments		

<p>研究業績番号 Write the number from the above list</p>	<p>研究業績内容 Research Accomplishments</p>

外国人Ⅲ(FormⅢ)



# 身元保証書

## LETTER OF CERTIFICATE

法政大学総長 殿

To : President of Hosei University

YEAR MONTH DAY  
年 月 日

志願者氏名 Name of Applicant		性別 Sex	MALE FEMALE 男 ・ 女
生年月日 Date of Birth	YEAR MONTH DAY 年 月 日	国籍 Nationality	
現住所 Present Address	Phone		

私は、上記の者に対し、法政大学在学中、諸規則を守らせ、その身元及び留学経費一切を保証いたします。

I shall be responsible as a guarantor for the above-named applicant's observance of the regulations of Hosei University, and I guarantee his or her conduct and the payment of all his or her educational expenses while he or she is a student at Hosei University.

保証人氏名 Guarantor's Full Name		性別 Sex	MALE FEMALE 男 ・ 女
生年月日 Date of Birth	YEAR MONTH DAY 年 月 日	年齢 Age	YEARS OLD 歳
現住所 Present Address	Phone		
職業・勤務先名 Occupation ・ Name			
勤務先住所 Location			
志願者との関係 Relation to the Applicant			

※ It is preferable that a guarantor resides in Japan, however, a parent or person who has same authority as a parent in your country is acceptable in case there is not such a guarantor.

保証人は日本国内に在住している者が望ましいが、いない場合は本国の両親など。